

Nova Scotia Child Care Association Annual General Meeting Minutes October 5, 2016

Meeting held at 3845 Joseph Howe Drive, Suite 102, NSCCA Office

7:30pm Meeting Commenced

Present

Elizabeth Hessian, Catherine Cross, Kathleen Couture, Kelly Goulden; Margot Nickerson; Elaine Ferguson; Carrie Smith, Valerie Rafuse, Mary Ellen Shatford, Jodi McKinnon LeBlanc, Bernadette Fegan, Suzanne Saulnier (via teleconference), Cathy Ramos, Jeanette March

*Heather Hansen Dunbar proxy vote to Kelly Goulden
Annette Comeau proxy vote to Carrie Smith*

Welcome and Call to Order by Chair, Elaine Ferguson

Explanation of Quorum- 10 members plus 3 officers (Kelly Goulden, Catherine Cross, Elaine Ferguson) as per bylaws.

Approval of Minutes for 2014-2015 AGM:

Motion to approve AGM 2014-2015 minutes by Kathleen Couture, 2nd by Jodi McKinnon LeBlanc, all in favour motion carried

Reading of Annual Report (Please see annual report 2015-16):

Board of Directors Report- Elaine Ferguson
Report from Staff- Kelly Goulden
PRYP Report – Kathleen Couture
CCCF Report- Kathleen Couture

Motion to accept all reports as read by Suzanne Saulnier, 2nd by Margot Nickerson all in favour motion carried

Financial Report read by Catherine Cross

Motion to accept audited financials as read by Bernadette Fegan, 2nd by Jodi McKinnon LeBlanc; all in favour motion carried

Motion to appoint Janet Cheverie as financial auditor for the 2016-17 fiscal year by Catherine Cross, 2nd by Kathleen Couture, all in favour motion carried

Resolutions regarding NSCCA Bylaws- read and reviewed by Chair Elaine Ferguson (Resolutions attached)

Motion to approve changes in Bylaws as read by Carrie Smith, 2nd by Elizabeth Hessian; all in favour, motion carried.

Nominations Report- read by Kelly Goulden for Heather Hansen Dunbar

Motion by Heather Hansen Dunbar to accept the Board Slate for 2016-17 as presented in the Nomination Report, 2nd by Catherine Cross, all in favour motion carried

Affiliate Dialogue – deferred to November Board meeting

MOTION to adjourn meeting by Bernadette Fegan

Meeting Adjourned at 8:40pm

Minutes Submitted by Kelly Goulden on behalf of Recorder, Heather Hansen-Dunbar

NSCCA Bylaws review:

At the NSCCA Annual General Meeting held at the NSCCA offices on October 5, 2016 from 7:30 to 8:45, the following changes were passed unanimously by the members present.

Changes approved with previous changed for reference:

Bylaws:

1. Previously read:

“4. Every members of the Society shall be entitled to attend any meeting of the Society and voting members of the Society can hold any office.”

Approved change:

4. Every **member** of the Society shall be entitled to attend any meeting of the Society and members of the Society **who hold an ECE credential** can hold any office.”

2. #6: Previously read:

The following shall be admitted to membership in the Society:

a) Any individual over the age of 18 years residing in Nova Scotia who upholds the objects of the Society and contributes to the support of the Society an amount to be determined at the General Meeting.”

Approved change::

6. The following shall be admitted to membership in the Society:

a) “Any individual over the age of 18 years residing in Nova **Scotia who currently practices or has practiced in the Early Childhood Field**, upholds the objects of the Society, and contributes to the support of the Society an amount to be determined at the General Meeting.

3. Previously read:

#7 “There are two categories of membership voting and associate

a) Voting Members possess an Early Childhood Care and Education (ECCE) credential or have been accepted by the Society as satisfying Prior Learning Assessment and Recognition (PLAR) requirements as laid out by the Society. Voting members are entitled to vote on decisions affecting the affairs of the Society.

b) Associate Members do not possess an ECCE credential and/or in the PLAR process. Associate members are not entitled to vote on decisions affecting the affairs of the Society.

Approved change: This clause has been removed

4. Previously read::

“10. The fiscal year of the Society shall be the period from May 1 in any year to April 30 in the year.”

Approved change:

“10. The fiscal year of the Society shall be the period from August 1 in any year to July 31 in the following year”

5. Previously read:

#12 “One week notice of any meeting of the Society, specifying the place, day and hour of the meeting and, the nature of the business to be conducted shall be given to all members . Preference is given to written notice through the mails; however the Society may use other means of informing its members of meetings, including electronic mail, telephone, personal contact, public service announcements and media advertisements. In the case of an extraordinary meeting, written notice is required.”

Approved change:

“12. One week notice of any meeting of the Society, specifying the place, day and hour of the meeting and, the nature of the business to be conducted shall be given to all members. Preference is given to written notice through the mails; however the Society may use other means of informing its members of meetings, including electronic mail, telephone, personal contact, public service announcements and media advertisements. In the case of an extraordinary meeting, written notice via mail **or email** is required.”

6. Previously read

#20 “Voting members shall have one vote and no more.

Approved change:

20. “ Members shall have one vote and no more”

7. Previously read:

“22. Any voting member of the Society shall be eligible to be elected a director of the Society.”

Approved change:

#22 “Any voting Member of the Society **who possesses an ECE credential** shall be eligible to be elected a director of the Society”

8. Previously read:

#22. Directors shall be elected by voting members at each ordinary or annual general meeting of the Society.”

Approved Change:

“22 Directors shall be elected by members at each ordinary or annual general meeting of the Society.”

9. Previously read:

“24. At the first ordinary or annual general meeting of the Society and at every succeeding ordinary or annual general meeting, all the directors shall retire from office but shall hold office until the dissolution of the meeting at which their successors are elected and retiring directors shall be eligible for reelection.

Approved change:

B “24. At the first ordinary or annual general meeting of the Society and at every succeeding ordinary or annual general meeting, **half of** the directors shall retire from office but shall hold office until the dissolution of the meeting at which their successors are elected and retiring directors shall be eligible for reelection.”

10. Previously read:

“POWERS OF DIRECTORS

31. The management of the activities of the Society shall be vested in the directors who, in addition to the powers and authorities of these bylaws or otherwise expressly conferred upon them, may exercise all such powers and do all such acts and things as may be exercised or done by the Society and are not hereby by Statute expressly directed or required to be exercised or done by the Society in general meeting. IN particular, the directors shall have power to engage a coordinator and to determine her

duties and responsibilities and her remuneration. The directors may appoint an executive committee, consisting of the officers and such other persons as the directors decide.

Approved change:

“31. The management of the activities of the Society shall be vested in the directors who, in addition to the powers and authorities of these bylaws or otherwise expressly conferred upon them, may exercise all such powers and do all such acts and things as may be exercised or done by the Society and are not hereby by Statute expressly directed or required to be exercised or done by the Society in general meeting. IN particular, the directors shall have power to engage **an Executive Director** and to determine her duties and responsibilities and her remuneration. **Decisions regarding the direction of the profession will be made at the Board Level in consultation with the Members** The directors may appoint an executive committee, consisting of the officers and such other persons as the directors decide.