



# Job Posting

## Child Care Worker (untrained)

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### Warm, inviting and happy work environment!

XXX is a non-profit daycare dedicated to provide a positive learning environment that supports children in reaching their optimum level of cognitive, emotional, physical and spiritual development. We require a Child Care Worker (untrained) to join our professional team of early childhood educators.

### The Role

The Child Care Worker (untrained) is an entry level position which is responsible to provide a safe, caring and developmentally appropriate early learning environment for a class of children ranging from four (4) months to twelve (12) years. The incumbent will use Centre philosophy, programs and policies to maintain and enhance the Centre's reputation for excellence.

We are an inclusive centre and this position may be responsible to assist working with children with special needs. This role requires a team oriented approach to work complemented by strong interpersonal and communication skills and the ability to form collaborative relationships with children, families, peers and community resources.

- **Terms:** This is a full-time (unionized/non-unionized) position, 8 am to 5 pm Monday to Friday.
- **Salary:** \$\_\_\_\_\_ per annum
- **Benefits:** Any benefit package that is applicable for this position should be included here.

### About the Ideal Candidate

- Minimum of one (1) year of demonstrated proficiency in child care standards of practice in a licensed child care setting or other acceptable equivalent experience
- Grade 12 or equivalent through the General Education Development program
- Must successfully complete and obtain Level I certification from Nova Scotia Department of Community Services within the first year of employment
- Anticipates and is responsive and responsible to address issues and concerns at work
- Flexible, patient, professional, prompt and reliable attendance at work
- Creative, enthusiastic, neat and appropriate personal appearance and attire
- Must be at least sixteen (16) years old with valid Child Abuse Registry Check and Criminal Record Check (for applicants over the age of 18) plus current First Aid and CPR Certificate
- Promotes ethical practices and attitudes of the Nova Scotia Child Care Association
- Working knowledge of:
  - Nova Scotia Department of Community Services Food and Nutrition Standards
  - Fire Inspection
  - Employment Standards Act of Nova Scotia
  - Nova Scotia's Occupational Health and Safety Act and Regulations, including WHMIS
  - Nova Scotia Daycare Act and Regulations

### How to Apply

Apply to [resumes@XXX.ca](mailto:resumes@XXX.ca) by not later than \_\_\_\_, 2012. Applications will be reviewed as they are received and interviews will begin as suitable candidates are identified. All applications are treated as confidential. We thank all applicants for their interest however only those selected for an interview will be contacted.